



## INFORMATION TO STUDENTS ON THE DISTANCE EDUCATION MODE AT ÓBUDA UNIVERSITY

On Monday, 23 March 2020, education restarted at Óbuda University as from the 5th week of the study period, keeping to the schedule according to the original timetable. From then on, the **distance education mode** was introduced until withdrawal, during the period of educational distancing. During this period, students are not allowed to enter the area of the University, are obliged to take part in online courses and comply with the modified system of requirements.

### Publication of study materials

The basic system of education is the **Moodle** E-learning system. All study materials for each course figuring in the Neptun system shall be available from here. In the event that any educational materials are located at another location, you will find a link in Moodle. In order to avoid the Moodle system being overloaded, professors may also use other types of software to support education and communication, the availability of which will also be announced in Moodle.

In the **Announcement** box, professors published the intra-semester requirements modified by reason of online education, the method and schedule of education, and shall upload the study material and tasks for the subsequent week by the Friday of each week.

Please ask your questions related to this in the **Forum** box because this way all other students on the course can view the answers. As regards consultation issues, please refrain from contacting your professors by E-mail.

Education may be conducted **online**, interactively, or **offline** using electronically uploaded study materials. In the case of online education, classes are required to be held **according to the timetable** announced for the study period in order to avoid coincidences. Derogations are allowed in case of classes held using the **Moodle/BigBlueButton** due to restricted server capacity.

Lectures, seminars and table practices must be provided in an E-learning format to students; laboratory practice classes shall be determined individually. Consultations related to degree project, TDK, and project training issues are also required to be conducted online.

**Intra-semester testing** shall also be carried out online, within the scope of Moodle, by test requirements or projects to be submitted, etc. These will be duly scheduled in order to promote continuous learning. They are required to be completed and submitted by the relevant deadlines to be able to complete the semester successfully. Professors may prescribe other forms of testing by reason of course specificities.

For courses so far not compulsory to be associated with a subject in the Neptun system (e.g. **remedial courses**), courses have also been generated in the Moodle system.

For courses or partial courses that cannot be provided online by any means, a **supplementary**



**timetable** will be produced after educational distancing is discontinued, to be published in the Neptun educational system. They will be held in blocks, according to individual schedules.

### Assistance in distance training issues

As regards **Moodle** courses, you can primarily contact your professors via the **Forum** box of the course concerned. If you fail to get an answer or adequate assistance, you can contact your Faculty **Moodle supervisor**.

Faculty	Information on Moodle courses	
AMK	Tolner, Nikoletta	Moodle coordinator
BGK	Dr. Szabó, Gyula	Moodle coordinator
KGK	Dr. Nagy, Viktor	Deputy Dean of Education
KVK	Csikósné Dr. Pap, Andrea	Deputy Dean of Education
NIK	Dr. Póser, Valéria	Deputy Dean of Education
RKK	Dr. Oroszlány, Gabriella	Moodle coordinator

Registrar's Departments cannot provide assistance in Moodle issues.

### Mateking

For as long as five years, Óbuda University has supported students commencing their BSc studies in mastering the standard subjects Mathematics I – Analysis I by subscribing to the appropriate study material available at the **mateking.hu online educational portal**. In view of the successful cooperation and the pandemic emergency situation announced, this year mateking.hu shall provide free access to the study materials of the subjects titled **Mathematics II**, and **Probability Calculus and Mathematical Statistics** to the students registered for such courses. The University wishes to thank for this assistance of exceptional value, hoping that it will help students complete these courses within the scope of online education.

### TDK

The **51<sup>st</sup> Conference of Students' Scholarly Circles** scheduled for 22 April 2020 shall be held **one week later** pursuant to the Rector's Instructions 1/2020. (III. 23.), and only in electronic (web-based) form.

The deadline for application in the electronic TDK system <https://tdk.uni-obuda.hu/> shall be modified to 12.00 on Friday **03 April 2020**, while the deadline for submitting competition essays to 12.00 on Thursday **23 April 2020**. The precise times of Faculty TDK conferences shall be determined by each Faculty in its own sphere of authority.

The **result announcement ceremony** originally scheduled for 29 April 2020 shall be postponed; measures shall be taken later on by the University to specify the date and time thereof.

### Library services

The **University Library** continuously enhances its remotely accessible services, publishing them on its homepage at <http://lib.uni-obuda.hu/>. Obviously, the research support services of the Library – mostly carried out online before the current situation – are available on an on-going



basis now as well.

During the period of remote education, the Library shall be available to students and professors with enhanced **online services**. Information shall be provided on an on-going basis about remotely available resources to be used for education, research and studies. Online library information is provided in connection with literature search, degree project writing, TDK preparations, research methodology issues and information search.

The subpage titled "**Off-Campus – remotely available services**" on the Library portal supports remote library use on an on-going basis by continuously expanded descriptions, tutorials and videos.

### Internship practice

Measures shall be taken by the Maintainer later on as regards summer internship practice. As a function of this, measures shall be taken later on by the University in this respect.

Students who are **dual students** or are currently spending their **internship practice** shall be subject to the work contract concluded with the internship practice location. They shall be governed by the work schedule prescribed at the given company or institution. In the event of a force majeure situation consequent upon the announcement of the emergency situation, please request the internship practice location to officially notify the **faculty contact person** designated in the agreement of cooperation.

### Submission of degree projects, examination period, final examinations

The deadline for the submission of **degree projects** shall be unchanged in the spring semester, **15 May 2020**. In the event that educational distancing is not discontinued until then, degree projects shall only be required to be digitally uploaded to the portal at <http://szakdolgozat.uni-obuda.hu/> portal, together with the worksheet signed by the supervisor(s), applications for final examinations shall be sent digitally to the Registrar's Department. Printed and bound degree projects are only required to be submitted to the competent Institute before the final examination, by the deadline to be announced later on.

For those who have been hindered in completing their degree projects due to the inability to access university or company assets, an extraordinary final examination period shall be announced in the fall. Measures shall be taken later on by the University in respect of the exact deadline therefor. Please notify this to your supervisor already now.

Measures shall be taken later on by the University for determining the **examination period** and the **final examination period** – in function of the discontinuation of educational distancing.

*Dr. Márta Seebauer*  
*Acting Vice-Rector of Education*