



Joint Rector's and Chancellor's instructions No.
2/2020 (III.11.)

Reg. no: ÓE-RH-401/2020

Dated: Budapest, 11.03.2020. .

The Government of Hungary announced an emergency situation by its Government Decree 40/2020 (III.11.), which entered into effect at 15:00 hours on 11 March 2020.

Pursuant to the above, Óbuda University shall introduce the following rules of procedure in accordance with the instructions of the Ministry of Innovation and Technology as Maintainer:

- 1) A Rector's holiday is ordered between 12 and 14 March 2020.
- 2) A spring break is ordered between 16 and 22 March 2020. Students are requested not to travel abroad during the holidays but to stay at their domicile if possible.
- 3) A restraining order is declared from 23 March 2020 until withdrawal of these instructions. From then on, education is to continue in the distance training mode.
- 4) During the period set out in sections 1) to 3), students are prohibited to enter the area of the University until further measures are taken. Electronic rules of procedure are required to be applied in case of the administration of each student affair. In respect of professors and staff, work shall continue unchanged, by taking into consideration the provisions set out in section 5) and further below.
- 5) Students, professors and colleagues who
 - a) visited any territories affected by the spread of the new corona virus epidemic within the last 14 days (<https://konzuliszolgalat.kormany.hu/koronavirus>), or
 - b) were in direct contact with persons (contact persons) who visited any of the territories listed in subsection a) in the course of the two weeks before meeting,
 - c) were in direct contact with persons suspected of virus infection,are hereby obligated to stay in home quarantine for the period of latency (for two weeks, by minimizing contact within the household to reasonable limits and avoiding community contact) as well as to stay away from the buildings, student hostels, and programs of the University.

In case of subsections b) and c), the quarantine can be released earlier if reliable information is available that the contact person affected is without any symptoms even two weeks after leaving the territory of the epidemics and / or the suspicion being raised, and no virus infection is evidenced in their case.
- 6) University professors and staff are required to act in accordance with the following rules of procedure in the cases listed in Clause 5), as well as in case of authority quarantine:
 - professors and staff are obligated to report the reason for and period of absence to their immediate superiors, including any virus test results;
 - the workplace superior shall report the case to the manager of the organizational unit



- concerned, who will permit such absence, notifying occupational safety manager Zsolt Kapás;
- in respect of the professors and staff quarantined voluntarily or pursuant to the obligation above, having regard to the new corona virus, the working days concerned shall be qualified as justified absence, thereby they shall not entail any wage reduction. Those who are isolated in the healthcare system shall receive sick pay for the quarantine period;
 - those professors and staff whose health status, type of position, and technical facilities allow them to carry out remote work and provide online education, may be ordered to do so by their immediate superior upon request;
 - the University management shall take measures later on in respect of conducting educational activities failed to occur and in respect of compliance with the reporting obligation depending on the development and period of the epidemics situation.
- 7) A part of protection against the new corona virus epidemics is the search for contact persons (<https://koronavirus.gov.hu/cikkek/nnk-igy-zajlik-kontaktvizsgalat>). The authority may order a quarantine if necessary. Everyone is obligated to cooperate with the authorities.
- 8) Let us call all employees of Óbuda University over the age of 65 as well as all professors and staff exposed to a risk higher than average by the new corona virus due to their health status, to refrain from community occasions, including university life. In such a case, the rules of procedure set out in Clause 6) shall be followed.
- 9) Let us proclaim that Óbuda University continues to be committed to active involvement in the international scientific landscape; to play an unchanged role in international organizations, and to be actively involved in international competition activities. In connection with the incalculable spread of the epidemics and in order to prevent it, the University shall prevent placements abroad until 30 April 2020. Missions for the ensuing period may be planned. Please note that any travel bookings may only be made with cancellation insurance policies taken out.
- 10) Until the withdrawal of these instructions, the University management shall not allow programs to be held which involve more than 100 people.
- 11) The following shall be ordered in respect of Student Hostel operations:
- a) As from 16 March 2020 – during the spring break and during the period of distance education arrangements –, the member student hostels of Óbuda University shall provide student hostel accommodation only to foreign students without a permanent Hungarian domicile and to Hungarian students with a Hungarian domicile who are involved in operations and education, carrying out certain tasks.



- b) Student hostel residents with a permanent Hungarian domicile are required to move home during the period of the Rector's holiday between 12 and 14 March 2020, and student hostel accommodation shall be suspended from 16 March 2020.
 - c) Student hostel accommodation shall be continued to be provided to foreign students with no permanent Hungarian domicile at the designated member student hostel.
 - d) Reception of visitors and overnight guests shall be fully suspended from 10:00 hours on Thursday 12 March 2020 until withdrawal.
 - e) No programs may be held at the member student hostels of Óbuda University during the extraordinary Rector's holiday, the spring break, and the period of distance education arrangements.
 - f) Provisions on the reduction of student hostel fees shall be introduced later on, depending on the length of the distance education period.
- 12) University citizens are hereby called to observe the basic rules of hygiene, including not to go in any communities when being ill / having a fever. Please also note that you should gather information as worthy of a university citizen and to calmly treat any increased social sensitivity associated with the spread of the new corona virus.
- 13) We hereby call the attention of all students, professors and colleagues to follow all information published at the government portal (<https://koronavirus.gov.hu>), and on the University's homepage, and to adhere to the instructions set out therein.
- 14) Upon the appearance of any symptoms, please report yourself to the competent medical adviser and follow their instructions; please inform healthcare staff providing care on the anamnesis and on the list of persons contacted.
- 15) You can send your proposals, remarks, and questions related to the new corona virus to the e-mail address info@uni-obuda.hu.
- These instructions shall enter into effect on 12 March 2020; simultaneously therewith, joint Rector's and Chancellor's instructions No. 1/2020 (III.09.) shall cease to have effect.

Prof. Dr. Levente Kovács
Rector

Gabriella Ormándi
Chancellor