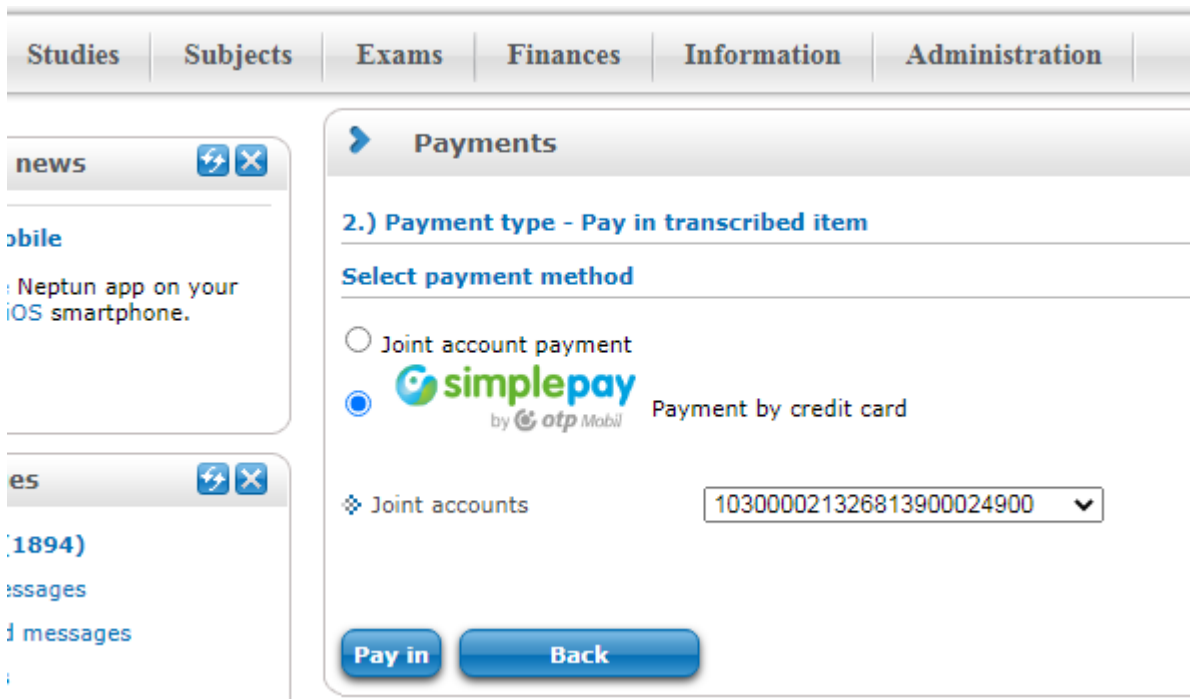


The procedure for completing a listed item in Neptun with SimplePay payment method

Prerequisites: The student's **permanent** address and **default email address** must be recorded in Neptun.

The procedure step-by-step:

- The student logs into the **Neptun** system: <https://neptun.uni-obuda.hu/hallgato/login.aspx>
- Select the item or items you want to pay in the **Finances/Payment** menu item (it is possible to select several items at once), then click the “Pay in” button.
- From the displayed payment methods, select the **SimplePay Payment by credit card** option and click on the “Pay in” button.



- A **Data Transfer Statement** will then appear, if accepted, the web will redirect you to the SimplePay webpage. The pop-up window provides information on the range of data transferred to Simple Pay (the transferred data are: student name, email address and permanent address), and contains a link where you can view the Data Management Information of SimplePay (<https://simplepay.hu/vasarlo-aff>).

The student can only pay by this method if they accept this statement.

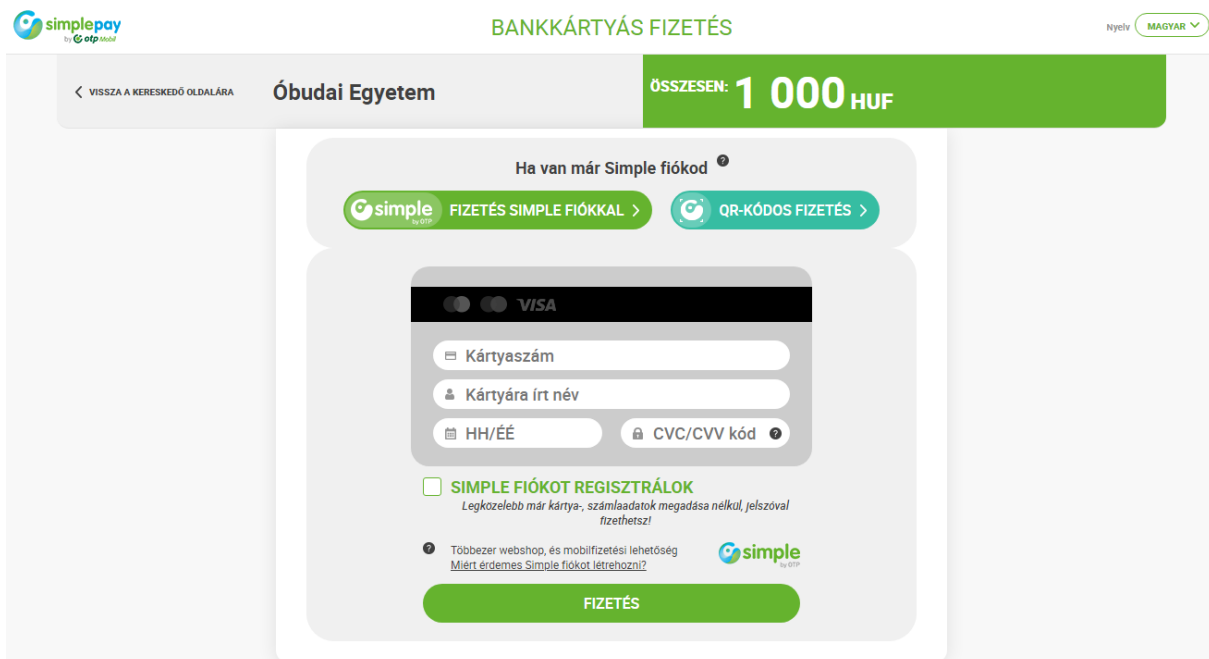
Question

I acknowledge the following personal data stored in the user account of Óbuda University ((1034 Budapest Bécsi út 96/b) in the user database of will be handed over to OTP Mobil Ltd. (1093 Budapest, Közraktár u. 30-32.) and is trusted as data processor. The data transferred by the data controller are the following: family name, given name, e-mail address

The nature and purpose of the data processing activity performed by the data processor in the SimplePay Privacy Policy can be found at the following link:
simplepay.hu/vasarlo-aff.

Accept data sharing statement Back

- After accepting the Data Transfer Statement, the student will be redirected to the SimplePay payment interface. Here you can directly enter your bank card details or log in and use a previously saved card details to make the payment.



The screenshot shows the SimplePay payment interface for Óbuda University. At the top, there is a green bar with the text "BANKKÁRTYÁS FIZETÉS" and a language dropdown set to "MAGYAR". Below this, the total amount is displayed as "ÖSSZESEN: 1 000 HUF". The main content area is titled "Ha van már Simple fióкод" and offers two options: "FIZETÉS SIMPLE FIÓKKAL" and "QR-KÓDOS FIZETÉS". A card payment form is visible, including fields for "Kártyaszám", "Kártyára írt név", "HH/ÉÉ", and "CVC/CVV kód". There is also a checkbox for "SIMPLE FIÓKOT REGISZTRÁLOK" with a note: "Legközelebb már kártya-, számlaadatok megadása nélkül, jelszóval fizethetsz!". A "FIZETÉS" button is at the bottom.

- After entering the card data and initiating the payment, the interface will indicate whether the transfer of the data was successful or whether the transfer was started. (Checking the bank card details may take a few minutes.)
- **In case of a successful payment**, the status of the item change to “Fulfilled” in Neptun in the Finances/Payment menu item.
- **In case of an unsuccessful payment**, or if the student closes the browser before making the payment, or if the internet connection is interrupted, the item will be in a “Processing” status. In this state, it is not possible to initiate a new payment with the item. The data is updated in a short lead time (usually a few minutes), and if the status of the item changes back to “Active”, the payment can be tried again.



- After starting the payment, the student will shortly receive an email to the **default email address provided in Neptun**, which contains the **SimplePay identification code** related to the payment. If there is a problem with the payment, you can look the transaction on the SimplePay interface using the identifier in the email you received.

Budapest, 2022. September

Neptun Office
Óbuda University