

Rector

Reg. no.: OE-RH/1937/2022 Date: Budapest, 05. October 2022

## Rector's instructions No. 19/2022 (X. 5.)

## on the working day of October 15, 2022

Pursuant to the 23/2021. (VI. 1.) ITM regulation on the working schedule around public holidays, the 15<sup>th</sup> of October 2022 (Saturday) is a working day moved with a deviation from the working schedule according to the calendar, on which the 31<sup>st</sup> of October 2022. (Monday) workday is being worked off. On the 15<sup>th</sup> of October 2022 in case of the students, instructors and teachers, a Monday's timetable will be in effect as a teaching schedule.

In the case of employees working in the administrative area, the working hours last until 12:00 on that day. Paid leave can also be granted for this day, with that per organizational unit it is necessary to provide an on-call service with personal presence, for its organization the head of the organizational unit is responsible.

This instruction will come into force on the 5<sup>th</sup> of October and cease to have effect on the 16<sup>th</sup> of October 2022.



